



DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Meeting

January 12, 2022 at 6:00 p.m.

MINUTES

WORKSHOP-called to order at 6:05 p.m.

- Comments were received on the proposed Noise Ordinance.
 - Eric Hamil, Esq. will provide proposed changes to the ordinance.
- Comments were received on the proposed Short Term Rental Ordinance.

Motion to adjourn the workshop was made at 7:14 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was at 7:15 p.m.

Pledge of Allegiance

Roll Call: Present: Rick Koehler, John Henderson, Jane Neufeld, Krista Predmore and Thomas Farley, Solicitor.

Public Comment on Agenda- none.

1. **Motion** to recess the regular meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
2. **Motion** to open executive session regarding personnel and potential litigation was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
3. **Motion** to close executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
4. **Motion** to reopen the regular meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
5. **Motion** to accept the Minutes from the Board of Supervisors meeting dated December 15, 2021 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
6. Motion to accept the Minutes from the Board of Supervisors organizational meeting dated January 3, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
7. **Motion to pay General Fund bills in the amount of \$74,535.67 for the period of December 16, 2021 through December 31, 2021** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



8. **Motion to pay General Fund bills in the amount of \$14,914 for the period of January 1, 2022 through January 12, 2022** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

George Beodeker presented the Emergency Management Transition Report.

The Board of Supervisors presented George Beodeker with a Service Award for his years of dedication to the Township.

Additional Workshop Items were addressed:

- Planning Commission Vacancy – *readvertise. Add motion.*
- Building Hearing Board Vacancy – *advertise. Add motion.*
- Deputy Emergency Management – *readvertise. Add motion.*
- Rep. Brown – redistricting map opposition – *K. Predmore draft letter.*
- PennDOT - Deep Hollow Bridge - *K. Predmore to draft letter.*
- Baseball Clay Request – *add to 1/26/22 agenda.*

9. **Motion** to amend the agenda to add a motion to advertise for the vacancy on the building hearing board was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
10. **Motion** to amend the agenda to add a motion to readvertise for the vacancy on the Planning Commission was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
11. **Motion** to amend the agenda to add a motion to readvertise for the Deputy Emergency Management Coordinator vacancy was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
12. **Motion** to amend the agenda to add a motion to approve a municipal building use request by D. Klein on January 14, 2022 from 7-9pm for an informational meeting on taxes was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
13. **Motion to pay Recreation Fund bills in the amount of \$2,085.26 for the period of December 16, 2021 through December 31, 2021** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
14. **Motion to pay Recreation Fund bills in the amount of \$3,198.61 for the period of January 1, 2022 through January 12, 2022** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



15. Motion to pay Liquid Fuels Fund bills in the amount of \$1,236.57 for the period of January 1, 2022 through January 12, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
16. Motion to distribute the 2021 4th quarter fire taxes in the amount of \$936.46 to Delaware Township Volunteer Fire Co was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
17. Motion to pay Wayco, Inc. payment no. 1 (final) in the amount of \$47,968.01 for the 2021 paving/sealcoat project was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

OLD BUSINESS:

- ~~18. Delaware Township Volunteer Ambulance~~
19. **Motion** to table advertisement of a public hearing on the Short-Term Rental Ordinance as proposed by the Planning Commission was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.
20. **Motion** to table advertisement of a public hearing on the Noise Ordinance as proposed by the Planning Commission was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

NEW BUSINESS:

21. **Retroactive Motion** to approve Cowbell Cyber Insurance coverage in the amount of \$2,001.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
22. **Motion** to approve the 2022 Covid-19 policy for township employees was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
23. **Motion** to appoint LoriAnn Hines as the Secretary to the Delaware Township Planning Commission with the condition that township office staff will type the minutes was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
24. **Motion** to appoint Vincent Flatt as Assistant Secretary to the Delaware Township Planning Commission with the condition that township office staff will type the minutes was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
25. **Motion** to approve the application for license to operate a junk yard for 21st Century Restoration and Sales, Inc. located at 1756 Route 739 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: Aye: Neufeld and Koehler. Nay: None. Abstain: Henderson. **Motion** carries.



26. Motion to donate three (3) old emergency management laptops to the Delaware Township Volunteer Fire Company was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

27. Motion to adopt Resolution 2022-01 regarding the sale of personal property pursuant to the Pennsylvania Second-Class Township Code was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

28. Motion to approve the following lot improvement as recommended by the Planning Commission at their meeting on December 21, 2021:

a. DellaFera – Birchwood Lakes – Lot 22A, Block B-22, Section 4

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

29. Motion to approve the following lot improvement as recommended by the Planning Commission at their meeting on December 21, 2021:

a. Hughson – Birchwood Lakes – Lot 8C, Block B-40, Section 6

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

30. Motion to approve the following lot improvement as recommended by the Planning Commission at their meeting on December 21, 2021:

a. Michaels – Pocono Mountain Lake Forest – Lot 311A, Section 2

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

31. Motion to approve the following lot improvement as recommended by the Planning Commission at their meeting on December 21, 2021:

a. Tyutyunik – Birchwood Lakes – Lot 2A, Block B-8, Section 2

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

32. Motion to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER:	GATES, MARK
SALE NUMBER:	19-040
CONTROL NUMBER:	027547
DESCRIPTION:	LOT 11ABC BLK B-96 SEC 13 – BIRCHWOOD LAKES
MAP NUMBER:	162.02-14-38
BIDDER:	ANGEL S ISLAS ANGUIANO



AMOUNT OF BID: 285 FORT WASHINGTON AVE, #53, NEW YORK NY
\$5,000.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 33. Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER: CORCHADO, CARLOS
SALE NUMBER: 12-034
CONTROL NUMBER: 028097
DESCRIPTION: Lot 14 ABC BLK B-23 SEC 4 – BIRCHWOOD LAKES
MAP NUMBER: 162.02-03-68
BIDDER: JOSHUA TREE ASSOCIATES, LLC
301 THELMA DR, #153, CASPER, WY 82609
AMOUNT OF BID: \$1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 34. Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER: CORCHADO, CARLOS
SALE NUMBER: 12-035
CONTROL NUMBER: 030490
DESCRIPTION: Lot 13 ABC BLK B-23 SEC 4 – BIRCHWOOD LAKES
MAP NUMBER: 162.02-03-67
BIDDER: JOSHUA TREE ASSOCIATES, LLC
301 THELMA DR, #153, CASPER, WY 82609
AMOUNT OF BID: \$1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 35. Motion** to approve the 2022 proposal for Lake Management at Akenac Park by Aquatic Environment Consultants, Inc. in the amount of \$3,675 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 36. Motion** to bid out the Log & Twig Road project on PennBid was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 37. Motion** to bid out the Spencer Road project on PennBid was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 38. Motion** to bid out the Myck Road project on PennBid was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



- 39. Motion** to approve municipal hall use request by Milford Valley Quilters Guild on Mondays from 9am to 3pm for community service projects was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 40. Motion** to approve municipal hall use request by Gambetta Ballet on Tuesdays, Wednesdays and Fridays 10:30am to 12:30pm January 4th through May 31st and then September 7th through December 31, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 41. Motion** to approve municipal hall use request by C. Owens on January 22, 2022 from 9am to 5pm for a celebration of life was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 42. Motion** to approve municipal hall use request by J. Goeller on February 5, 2022 from 9am to 6pm for a baby shower was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 43. Motion** to approve Akenac recreation hall use request by Gambetta Ballet on Mondays, Wednesdays and Fridays 10:30am to 12:30pm June 1st through September 5, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 44. Motion** to approve fields 1 & 3 use request by Pike County Women's Softball League on Sundays 3:30pm to 8pm; Tuesdays and Thursdays from 6:15pm to 9pm from June 4, 2022 through August 14, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 45. Motion** to approve fields 1 & 3 use request by Couples Fall Softball League on Sundays August 21, 2022 to November 20, 2022 from 9am to 6pm was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 46. Motion** to approve municipal hall use request by M. Siracuse on December 18, 2022 from 12pm to 5pm for a family Christmas dinner was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 47. Motion** to advertise for the vacancy on the building hearing board was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 48. Motion** to readvertise for the vacancy on the Planning Commission was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 49. Motion** to readvertise for the Deputy Emergency Management Coordinator vacancy was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



50. Motion to approve a municipal building use request by D. Klein on January 14, 2022 from 7-9pm for an informational meeting on taxes was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

ANNOUNCEMENTS:

The Pike County Office of Emergency Management is partnering with Wayne Community Health Centers to host COVID-19 vaccine clinics at the Pike County Training Center every 3rd Wednesday of the month, from 9:00 a.m. to Noon.

All brands of vaccine will be available for 1st, 2nd or booster shots (if applicable): Johnson & Johnson/Janssen, Moderna, and Pfizer-BioNTech. Advance registration is requested. Call the Wayne Community Health Centers COVID hotline to schedule an appointment 570.253.8197. Or, register online at www.wmh.org. Walk-ins are also welcome.

PUBLIC COMMENT: consisted of but was not limited to Ms. Neufeld announcing the Pike County Commissioners distribution of at home COVID-19 tests at various locations throughout the County and addressing a question with the Solicitor regarding the 2022 budget.

Motion to adjourn was made at 8:16 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator